

WreathsForTheFallen.org

Officers Meeting Minutes

March 15, 2011

I. Call to order

John Thomas called the officers meeting to order at 2:00pm at the Fort Steakhouse in Fort Ripley MN.

II. Roll call

Officers present were John Thomas - President, Bob Larson – VP, Rob Robbins –Treasurer, and Carrie Johnson –Secretary.

III. Open Issues

John reviewed the progress on the web site. It is substantially complete and ready to be 'fired up' very soon ! He handed out 'Web Page Binders' to the other officers for their review. John went through each item on the web page to explain how to access all the links on the page. Patrick Iten had a few things to finalize before it went 'live'. It is anticipated that we can see it online within a few weeks. Looked extremely well done with lots of interesting links, information, pictures and videos available to see on line. It was agreed that it looked wonderful and will be a great communication tool for everyone wanting to know more about the wreathsforthefallen.org !

Ron Robbins made out a check to the United States Treasury for the 1023 Application for the Tax Exempt Status. Check # 1004 for \$ 850.00 was given to Carrie Johnson to submit with the completed application.

John Thomas gave us an update on printing costs for the letterhead and envelopes. He contacted Lakes Printing from Brainerd and they quoted him a great price – considerably lower then any of the other quotes he had received earlier. The quote was for \$ 250.00 for letterhead and printed envelopes. He was also going to talk to them about brochures and new updated business cards. The officers authorized the purchase of the letterhead and envelopes at this time.

Carrie Johnson reported on the status of the 1023 application. The officers review some of the paperwork and everything is moving forward. The application will be done this week and submitted to the IRS. The additional paperwork required for the State ST-16 form will be mailed to the state as soon as the 1023

application is complete. A copy of that application needs to be submitted to the state also.

Having the next general meeting in St Cloud was addressed. John will contact Fuzz from St Cloud to see about a location that would be available. John will send out a confirmation as soon as he hears from Fuzz. We all felt this would be great to have a meeting in St Cloud and be able to have members from down there attend a meeting.

IV. Next meeting time & place

No other officers meetings were scheduled at this time. We will schedule after the general meeting on April 12th 2011.

V. Adjournment

John made motion to adjourn – Bob seconded it - meeting adjourned at 3:45 pm.

Minutes submitted by: Carrie Johnson

Minutes approved by : _____